

Hochschule Karlsruhe | Postfach 2440 | 76012 Karlsruhe

Hochschule Karlsruhe  
Studierendenbüro  
Moltkestraße 30  
76133 Karlsruhe

Please fill in completely in block letters!

\_\_\_\_\_

**Degree program**

\_\_\_\_\_

**Surname, given name** \_\_\_\_\_ **Phone/mobile** \_\_\_\_\_

\_\_\_\_\_

**Address** (street and house no., postal code and city) \_\_\_\_\_ **Student ID no.** \_\_\_\_\_

## Application for refund

I herewith apply for a refund of the following fees paid

- Student Services fee for \_\_\_\_\_ WiSe \_\_\_\_\_, SoSe \_\_\_\_\_ amounting to \_\_\_\_\_ €  
(as of WiSe 2017/18 = 77,70 €)
- Administration fee for \_\_\_\_\_ WiSe \_\_\_\_\_, SoSe \_\_\_\_\_ amounting to \_\_\_\_\_ €  
(as of WiSe 2017/18 = 70,00 €)
- Student Union membership fee \_\_\_\_\_ WiSe \_\_\_\_\_, SoSe \_\_\_\_\_ amounting to \_\_\_\_\_ €  
(as of WiSe 2019/20 = 8,- €)
- Tuition fee due from international students WiSe \_\_\_\_\_, SoSe \_\_\_\_\_ amounting to \_\_\_\_\_ €  
(as of WiSe 2017/18 = 1500,- €)
- Tuition fee due from second degree students WiSe \_\_\_\_\_, SoSe \_\_\_\_\_ amounting to \_\_\_\_\_ €  
(as of WiSe 2017/18 = 650,- €)

(Refund can be granted before the start of lectures. If the application for refund is submitted during the first month of lectures, an admission letter from another university must be presented!)

Please transfer the amount refunded to the following bank account:

\_\_\_\_\_

IBAN

\_\_\_\_\_

BIC

\_\_\_\_\_

Name of bank

\_\_\_\_\_

Account holder (surname, given name) - **only if different from applicant** -

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of applicant

**To be completed by the university**

**1. Bearbeitung Studierendenbüro**

Bitte um Erstattung von \_\_\_\_\_ € für das oben angegebene Semester.  
Sachlich und rechnerisch richtig:

\_\_\_\_\_ Datum \_\_\_\_\_ Unterschrift

**2. An die Abteilung Finanzen, mit der Bitte um Erstattung\***

(\*Verwendungszweck-Angaben: „Matrikel- / Bewerber-Nr.“ sowie „Studiengang-Kurzzeichen“, siehe oben )

Antrag auf Erstattung

**Contact**

www.h-ka.de/die-hochschule-  
karlsruhe/einrichtungen/  
studierendenbuero