

Reflection report guideline for elective 2 "Stays Abroad" Module S

Form:

- + **Submission:** Please email your reflection report, including the cover sheet, to ciic@h-ka.de.
A printout of the report is not required.
- + **Appendix:** Feel free to add photos of your stay(s) abroad at the end of the report if this helps with understanding the report better. Please make sure that the total data size of the email does not exceed 5 MB.
- + **Length:** approx. 1,200 words (this usually corresponds to a continuous text of 3 DIN A4 pages)
- + **Font type:** Calibri
- + **Font size:** 11
- + **Line spacing:** 1,5
- + **Margins:**
 - Top: 2,5 cm
 - Bottom: 2 cm
 - Left: 2,5 cm
 - Right: 2,5 cm

Format:

The reflection report for elective 2 "Stays Abroad" is about answering the guiding questions listed below by describing the experiences and impressions that you have gathered during your *study-related* stay abroad and evaluating them afterwards. Please answer the questions by continuous text. You may change the order of the questions if this makes it easier for you to write the reflection report.

For ease of reading, this guideline refers to your stay abroad in the singular. However, your reflection report may cover more than one study-related stay abroad.

Guiding questions:

- + When and for how long did you stay abroad for study-related purposes?
- + Was your stay a study-abroad semester, an internship abroad, or another type of study-related stay abroad (e.g. project or thesis abroad, research stay, summer or winter school)?
- + Why did you choose to go to this specific country? In this context, please describe in a few sentences the (partner) university, company, etc. that you opted for.
- + How did you prepare for your stay abroad?
- + What knowledge did you acquire during your stay abroad that you would probably not, or only rarely, find in books?
- + To what extent has your image of Germany/your home country and your own culture(s) changed as a result of your stay abroad?
- + To what extent has your image of the host country changed because of your stay abroad?
- + When (and how) did you use your foreign language skills abroad?
- + What challenges did you face while being abroad? How did you deal with these challenges?
- + What moments do you remember as particularly successful in terms of intercultural encounters?
- + What changes to your personality do you notice as a result of your stay abroad?
- + What is your personal conclusion?

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